



## Kits Order Form

Please fill out the form clearly and return it by fax or email. Information provided will be used for kits production.

<b>Company Name:</b>		<b>Tel:</b>	<b>Fax:</b>
<b>Contact Person:</b>		<b>E-mail:</b>	
<b>Address:</b>			
<b>Delivery Address (name and/or address if different from above):</b>			
<b>Invoice Address (name and/or address if different from above):</b>			
<b>Quotation No.:</b>		<b>Client's PO No.:</b>	
<b>Sales Representative:</b>		<b>Order No.:</b> (For official use only)	

Item	Product Code	Description	Quantity	Unit Price	Sub Total
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					

\*With the payment to be settled by TT, an additional correspondent bank charge of USD\$20.00 will be added to the total order amount.

**Freight Charge**  
**Corresponding Bank Charge\***  
(For TT settlement only)  
**Total amount**

Payment Method	
<input type="checkbox"/> Bank Transfer / ATM / Online Transfer	
<input type="checkbox"/> By Cheque	
Cheque No.: _____	Drawn on (Bank): _____
<input type="checkbox"/> By Credit Card	
<input type="checkbox"/> Visa <input type="checkbox"/> Master	
Card Holder Name: _____	Expiry Date (mm/yy): _____ / _____
Card No.: □□□□ - □□□□ - □□□□ - □□□□	Card Validation Code**: _____
Card Holder Signature: _____	
**Card Validation Code is the 3 or 4 digits security code is printed behind the Visa & MasterCard at the back of the signature panel.	

Official use	
Payment Received: _____	Authorization Code: _____
Handled By: _____	Date: _____



## Terms and Conditions:

Buyer is advised to read the Terms and Conditions in the original quotation.

### Payment Terms and Methods

For order confirmation, full prepayment must be settled. Payment can be settled by the following methods: company cheque (HKD), bank demand draft (USD), credit card (Visa or MasterCard) or Telegraphic Transfer (TT).

The buyer is responsible for their own bank Telegraphic Transfer charges and all other surcharges that may arise from paying the invoice in full. The buyer is also responsible for custom clearance and obtaining appropriate licenses and / or permit.

*With the payment to be settled by TT, an additional correspondent bank charge of USD\$20.00 will be added to the total order amount.*

Banking details:

Beneficiary: The Food Safety Laboratories Limited  
Bank Account No: 016-494-470786872  
Bank Name: DBS Bank (Hong Kong) Limited  
Bank Address: 11th/F., The Centre, 99 Queen's Rd Central, Hong Kong  
SWIFT Code: DHBKHKHH

No order cancellation will be accepted after the payment is received

### Shipping and Delivery

All shipments shall be FOB Hong Kong. All freight quotes are based on estimated weight and dimension measurements and are only to be used as estimates. Freight costs will be billed from actual freight invoices. Carrier selection is agreed between seller and buyer. The most economical and dependable carrier available will be used unless otherwise specified in quotation or requested by buyer.

### Quality Assurance, Inspection and Acceptance

1. Seller guarantees to provide Buyer with products in accordance with the quality standard of manufacturer.
2. Buyer shall inspect and accept the products within 2 business days on the date when the products are received. If the acceptance is rejected, a written notice by Buyer shall be made within 24 hours after the inspection. Without an acceptance during the acceptance period or a notice to Seller within the stipulated time by Buyer shall be deemed the acceptance of products.
3. Buyer shall properly use and store products in accordance with the Instructions in the package; any loss caused therein due to improper use shall be the responsibility of the Buyer. Unless Buyer can prove that the quality of products, under proper use and storage, is not in conformity with the quality standard, Seller shall have no responsibility for the quality of products after the acceptance of products by Buyer.

### Order Confirmation

1. This Order shall come into force after it is signed and sealed with company stamp by both parties, delivery by fax and email are both effective, and the Party finally sealed shall return the original Order to the other Party without delay.
2. This original Order shall be made in duplicate, with each one for each party; both are of the same effect.
3. Any alteration, amendment and supplement for this Order shall be incorporated into a written supplementary agreement by both parties. The supplementary agreement is of the same effect of this Order, in case of any discrepancy, the supplementary agreement shall prevail on the date when it is signed.

**By signing below, the Customer agrees and accepts the above terms and conditions.  
Please contact us if assistance is needed.**

\_\_\_\_\_  
Customer Signature with Company Stamp

Date: (dd/mm/yy)

\_\_\_\_\_  
Authorized Sales Representative Signature with Company Stamp

Date: (dd/mm/yy)